

	Laboratory Safety Survey			
	This checklist can be used in evaluating the safety of procedure laboratory. It can be further developed to meet the needs of specific			
Room Rev	iewed Date	YES	NO	N/A
Doors				
	The Laboratory Safety Information Card is up to date			
	Other appropriate signs are present (i.e. Radioactive Materials, X-rays etc.)			
	The "Vision Panel" (window) in the door is unobstructed for emergencies			
Safety Equipment				
	The safety equipment located in close proximity to the main door of the lab			
	Drench Shower is unobstructed (at least 3sq.ft.)			
	All persons in the laboratory are trained to use the Drench Shower			
	A Fire Extinguisher is located within 50' of the laboratory door			
	Fire Extinguisher has not been discharged or tampered with			
	Occupants in the laboratory know how to use the Fire Extinguisher			
	An Eyewash Station is available? (Bottled eyewashes are not acceptable)			
	The Eyewash Station is accessible			
	The Eyewash Station is being "flushed" weekly,(at least 3 minutes)			
	A First Aid Kit is available			
	The First Aid Kit is "mounted" next to the main laboratory door			
	The kit contains clean, sterile bandages, pads, Band-Aids, tape, ice packs			
Procedures				
	Housekeeping is clean, neat and orderly			



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Beverages and foods are not consumed and cosmetics are not applied in the laboratory Sile Sile Aisles and corridors are free of obstruction and tripping hazards Sile Sile A Laboratory Safety Coordinator has been identified (If so, please identify) Sile Sile All doors from the laboratory are unobstructed, in case of emergency Sile Sile Combustible storage (boxes and paper) is kept to an absolute minimum Sile Sile The trash containers are noncombustible and emptied regularly Sile Sile Communicating doors to offices/other labs are closed at night and weekends Sile Sile Protective Sile All Sile Sile All laboratory occupants wear the appropriate Eye/Face Protection Sile Sile Sile All laboratory occupants wear the appropriate Eaboratory coats/aprons Sile Sile Sile All laboratory occupants wear the appropriate gloves Sile Sile Sile Sile All laboratory occupants wear the appropriate gloves Sile Sile Sile Sile All laboratory occupants wear the appropriate gloves Sile Sile Sile			 	
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Personal Protective Equipment Image: Constraint of the second secon		The trash containers are noncombustible and emptied regularly		
Protective Equipment Image: Mail and the second secon		Communicating doors to offices/other labs are closed at night and weekends		
Image: Construct of the protective eyewear meets ANSI standard, Z87.1, as required Image: Construct of the protective eyewear meets ANSI standard, Z87.1, as required All laboratory occupants wear the appropriate Laboratory coats/aprons Image: Construct of the protective eyewear meets appropriate gloves All laboratory occupants wear the appropriate gloves Image: Construct of the protective eyewear meets appropriate gloves Shorts & open-toed shoes are prohibited in the laboratory Image: Construct of the protective eyewear Loose clothing & long hair do not come in contact with equipment Image: Construct of the protective eyewear Laboratory visitors are required to wear Personal Protective Equipment Image: Construct of the protective eyewear	Protective			
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All laboratory occupants wear the appropriate gloves Image: Comparison of the comparison of		The protective eyewear meets ANSI standard, Z87.1, as required		
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Loose clothing & long hair do not come in contact with equipment Image: Comparison of the co		All laboratory occupants wear the appropriate gloves		
Laboratory visitors are required to wear Personal Protective Equipment		Shorts & open-toed shoes are prohibited in the laboratory		
		Loose clothing & long hair do not come in contact with equipment		
Chemical Safety		Laboratory visitors are required to wear Personal Protective Equipment		
	Chemical Safety			
All hazardous/odiferous/toxic chemicals are used in an approved fume hood		All hazardous/odiferous/toxic chemicals are used in an approved fume hood		
All chemicals are stored compatibly		All chemicals are stored compatibly		
Flammable Liquid Storage is kept to an absolute minimum		Flammable Liquid Storage is kept to an absolute minimum		
Flammable Liquids are stored in approved safety cans, flammable storage cabinets, or flammable storage refrigerators				
Chemicals are inventoried regularly to reduce unwanted/outdated material		Chemicals are inventoried regularly to reduce unwanted/outdated material		
Chemicals are not placed or stored on the floor		Chemicals are not placed or stored on the floor		



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All chemicals and containers are properly labeled			
Hazardous chemicals are not stored across from the hood			
Acutely hazardous chemicals are used in an approved glove box			
Chemical Waste is located in an area, which has been properly identified			
Each chemical waste container identifies each and every chemical within			
Each chemical waste container identifies hazards (i.e. Flammable, Toxic)			
All chemical waste containers are capped at all times			
Satellite drums (if applicable) are dated, initialed weekly, or after adding to			
The fume hood is being used at proper sash height			
Occupants in the laboratory do not to use the fume hood for storage			
Occupants know to contact EHS, if they suspect a fume hood problem			
The Bio Safety Cabinets (if applicable) are inspected yearly			
Gas cylinders are stored compatibly			
All gas cylinders are properly capped or regulated			
All gas cylinders are secured to a stationary bench or wall			
All flammable gas cylinders are been located away from doors			
All gas cylinders are located away from electric panels/outlets			
Extremely Poisonous gases are used in approved gas cylinder cabinets			
Gas cylinders are transported on appropriate carts with straps/chains			
	Hazardous chemicals are not stored across from the hood Acutely hazardous chemicals are used in an approved glove box Chemical Waste is located in an area, which has been properly identified Each chemical waste container identifies each and every chemical within Each chemical waste container identifies hazards (i.e. Flammable, Toxic) All chemical waste containers are capped at all times Satellite drums (if applicable) are dated, initialed weekly, or after adding to Occupants in the laboratory do not to use the fume hood for storage Occupants know to contact EHS, if they suspect a fume hood problem The Bio Safety Cabinets (if applicable) are inspected yearly All gas cylinders are properly capped or regulated All gas cylinders are located away from electric panels/outlets All flammable gas cylinders are located away from electric panels/outlets	Hazardous chemicals are not stored across from the hood I Acutely hazardous chemicals are used in an approved glove box I Chemical Waste is located in an area, which has been properly identified I Each chemical waste container identifies each and every chemical within I Each chemical waste container identifies hazards (i.e. Flammable, Toxic) I All chemical waste container are capped at all times I Satellite drums (if applicable) are dated, initialed weekly, or after adding to I Decupants in the laboratory do not to use the fume hood for storage I Occupants know to contact EHS, if they suspect a fume hood problem I The Bio Safety Cabinets (if applicable) are inspected yearly I All gas cylinders are stored compatibly I All gas cylinders are secured to a stationary bench or wall I All flammable gas cylinders are located away from doors I All gas cylinders are located away from electric panels/outlets I All gas cylinders are located away from electric panels/outlets I	Hazardous chemicals are not stored across from the hood Image: Comparison of the two property dentified Image: Comparison of two property dentified Acutely hazardous chemicals are used in an approved glove box Image: Comparison of two property dentified Image: Comparison of two propred Image: Comparison of two p



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	Flammable Liquids are not stored in household refrigerators (internal lights/temperature		
	control switch)		
	Food and beverages are not stored in the laboratory refrigerator		
	All chemicals and containers are properly labeled		
	All chemicals are inventoried regularly, disposed of, if not needed		
	Refrigerators are cleaned and maintained		
Electrical Safety			
	Equipment is properly grounded		
	All electrical cords are in good condition, without splice or defect		
	Electrical outlets are prohibited within the fume hood		
	The electric panel breakers and fuses are properly labeled		
	Electrical cords do not pass through ceilings, doors or walls		
	Electrical cords are not draped across the floor of the lab		
	Flammable Liquids do not come into close contact with electric ignition sources		
	Acids do not come into close contact with electric ignition sources		
	Guards have been provided for all moving parts (i.e. Vacuum pumps)		
Emergency Procedures			
	Occupants of the laboratory know the Campus Emergency Number, 911		
	Occupants know what to do in case of Chemical Spill/Fire/Injury		
	There is a telephone w/ 911 sticker attached, in the laboratory*		
For further information	Contact the Environmental Health and Safety at telephone number 704-687-4291		